

## PROJECT EXPERTISE

# Vital Records Management

### Featured Clients:



#### Florida Department of Health Office of Vital Statistics

TDEC performed onsite data entry and scanning services of 1.3 million vital records, including birth, divorce, marriage and death certificates, for the state's digital document repository. As a result of operational efficiencies, TDEC completed the project ahead of schedule. In the course of this 7-year contract, TDEC exceeded the 99% accurate requirements.



#### Maryland Department of Health and Mental Hygiene

TDEC is responsible for data entry and data verification of the state's vital and claims record data, handling an average of 1.1 million documents per year. Since the contract's start in 2010, TDEC has maintained 99% accuracy rates and 5-day turnaround times, resulting in TDEC's award in the recomplete bid process.

### Services:

- Mail receipt and processing
- Document imaging and indexing
- Data entry from paper, images, microform or media
- Data verification
- Image and data delivery
- Metadata reports

### Benefits:

- Searchable database
- Reduced operational costs
- Improved constituent services
- Scalable resources