

## PROJECT EXPERTISE

# Data Entry

### Featured Clients:



#### **Drug Enforcement Agency**

TDEC provided data entry, scanning and forms processing services to get information into DEA systems for rapid use by its agents and investigators.



#### **National Oceanic and Atmospheric Administration**

TDEC keyed data from pdf-formatted Marine Mammal Stranding Reports into client-specified templates.



#### **Florida Department of Health, Office of Vital Statistics**

TDEC staff key entered and sight verified data from all State vital records including birth, death, marriage and divorce certificates.

### Services:

- Review for completion
- Data verification
- Data extraction
- Key from paper, image
- Online keying (internet/private line)
- Mainframe integrated keying
- Quality control

### Benefits:

- Improved operational efficiencies
- Reduced operational costs
- Improved constituent service
- Scalable resources